



Instructions for Submitting an Application for a Concealed Carry Pistol License

Metropolitan Police Department · Firearms Registration · 300 Indiana Ave #3077, NW · Washington, DC 20001 (202) 727-4275

1. Complete the Concealed Carry Pistol License Application, including signing and dating the form.
2. In the **Statement of Eligibility** section of the application:
 - If you checked “Yes” to Question #16, then you must also submit firearm registration Form PD-219, and accompanying documents. This is available at our website MPDC.GOV or you can call the Firearms Registration Section for assistance. You may apply to register one handgun at the same time that you submit your Concealed carry Pistol License application, and you will not be charged the \$13.00 firearm registration fee.
 - If you checked “Yes” to Question #17, then you must:
 - Sign and date the Authorization to Disclose Mental Health Records section of the application; and
 - Submit a **notarized under oath** from a registered psychologist or psychiatrist, with whom you have a bona fide patient relationship, stating that the psychologist or psychiatrist has examined you within six months of your application submission date and found you to no longer be suffering from any mental illness or condition that creates a substantial risk that you are a danger to yourself or others.
3. If you checked “Yes” to Question #18, then you must provide two or more of the following types of documentation:
 - * Voter registration with current residence mortgage address.
 - * Motor vehicle license or registration with current residence address.
 - * Withholding and payment of individual income account taxes indicating the address of the residence, such as: copies of certified District or State income tax returns, and copies of certified federal tax returns filed with the IRS.
 - * Certified dead, lease, or rental agreement for real properties indicating the current residence address.
 - * Cancelled checks or receipts for or rental payments.
 - * Utility bills and payment receipts with current residence address.
 - * Copies of credit card or brokerage statements mailed to the applicant at residence
 - * Copies of automobiles insurance statements mailed to the applicant at the current residence address.
 - If you checked “Yes” to Question 19, you must provide documentation, such as a valid business license or certificate of occupancy that shows the name and address of the business.
 - If you answered “Yes” to Question 20, then you must provide the same types of documentation as required for Question 18 or 19, and proof of concealed carry permit/license issued by another state.

4. **In the Firearms Training Background section of the application:**

- If you answered “Yes” to Questions 1, 2, and 3, the MPD-certified firearm instructor must submit Certificate of Completion to the Firearms Registration Section, skip Questions 4 through 6.
- If you answered “No” to any of the first three questions, you must answer Question 4 through 6 and provide supporting documentation.
- If you answered “Yes” to Question 4, then you must check the applicable box (es) in Question 5.

All applicants must be trained on District of Columbia law on firearms and self-defense; you cannot request an exemption from it.

If you are requesting an exemption to the firearms training course requirements, section 2336.3 of the regulation requires you to provide supporting documentation and training certifications. (You may be requested to provide a training course syllabus to verify what material was taught during your training)

- If you answered “No” to Question 4, then you must complete the firearms training course requirements-including training on District of Columbia law on firearms and self-defense-within 45 days if your Concealed Carry Pistol License Application is preliminarily approved by the Metropolitan Police Department. Please answer “Yes” to Question 6 in this section to indicate you understand this requirement.

Bring all the items noted above to the Firearms Registration Section at 300 Indiana Ave. NW, Room 3077, Washington, DC 20001. The hours of operation are Monday-Friday, 9am -5pm. When you submit your application to the Firearms Registration Section, you will be photographed and fingerprinted (if your fingerprints are not already on file with the Metropolitan Police Department)

You may pay the \$75 application fee by credit card, or a cashier’s check, certified check, or money order payable to the D.C. Treasurer. If your fingerprints are not on file, you will be requires to pay an additional \$35 **No personal checks or cash are accepted.**

If you have any questions, please contact the Firearms Registration Section at (202) 727-4275