

**Department of Health
Community Health Administration
Teen Pregnancy Prevention Program**

**RFA # CHA_TPP091815
Frequently Asked Questions (FAQs)**

Q.1 Are Community Based Organizations included as priority sites for each priority area?

A.1 Yes, community based organizations may be priority sites under each performance area.

Q.2 Are applications expected to address all three performance areas? Are you limited to one application per organization?

A.2 No. Applicants are expected to apply for one performance area per application. If applicants wish to apply for more than one performance area then an application for each area should be submitted.

Q.3 Does the community linkage concept refer to linking people to other outside communities or creating linkages with outside communities with your institution or both?

A.3 Both may be considered community clinical linkages.

Q.4 If you are a health system and you are linking within your own system do you need letters of commitment? Are letters of commitment only coming from the community linkages performance area?

A.4 If the project proposal entails working with a specific organization then a letter of commitment from that organization is recommended. You do not need a letter of commitment within your own organization.

Q.5 What are the high priority Wards that an application should focus on?

A 5 High priority populations, include those adolescents at highest risk for unplanned and unintended pregnancies. Based on recent teen birth rates Wards 4, 5, 6, 7 and 8 have teen birth rates exceeding the national rate of 26.5 live births per 1,000 population.

Teen Births 15-19 years, District of Columbia 2013

	DC	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8
Birth to Mothers 15-19 yrs. (Percent)	637 (6.9%)	52 (4.9%)	9 (1.3%)	2 (0.2%)	72 (5.2%)	81 (6.9%)	46 (3.7%)	149 (12.1%)	223 (13.5%)
Birth Rate/1000	33.4	22.0	2.7	0.9	41.4	31.0	43.3	55.7	74.2

Source: Data management and Analysis Division, Center for Policy, Planning, and Evaluation, DC Department of Health

REPORTED PREGNANCIES AND PREGNANCY RATES IN THE DISTRICT OF COLUMBIA, 2007-2011:

http://doh.dc.gov/sites/default/files/dc/sites/doh/publication/attachments/Reported_Pregnancies_and_Pregnancy_Rates_in_DC_2007_2011.pdf

Q. 6 Are there any data available on where the target population are going to school? Are they going to school in the same Wards?

A. 6 DOH does not currently have school enrollment data for pregnant or parenting adolescents.

Q. 7 With the evaluation plan are there any requirements or specification about what type of evaluation is to be used or is it flexible?

A. 7 The evaluation plan submitted is left to the discretion of the applicant. The evaluation plan will be scored using criteria described in the funding announcement (page 22 CHA_#TPP091815).

Q. 8 What is the possibility of the continuation of this opportunity and the funding to really make an impact?

A. 8 Funding for this announcement is made available under the District of Columbia Fiscal Year 2016 Budget Support Act of 2015. Annual continuation of awards for up to five years will depend up on the continued availability of funds.

Q. 9 If you are dealing with a governmental organization, are there restrictions on incentives for their participants? For example, things that you can include in the budget such as food?

A. 9 Participant incentives are allowable budget costs. Grantees may not use funding for the purchase of food.

Q. 10 Should applicants create an 11 month budget?

A. 10 Yes, the Year 1 budget should reflect project activities from November 1, 2015 through September 30, 2016.

Q. 11 What is the page limit allowed for this application?

A. 11 The entire application package should be no more than 80 pages, including all the attachments. There is no page limitation on the narrative portion of the application.

Q. 12 Can any agencies/organizations combine efforts and submit a proposal?

A. 12 Agencies can collaborate and partner on preparing a proposal and providing services, if funded; however, DOH will accept an application **only from a single applicant** organization. Also, DOH will not make more than one award from any single application.

Q. 13 Is funding limited to companies licensed in the District of Columbia?

A. 13 Funding is limited to organizations that are licensed to conduct business in the District of Columbia. Program participants must be District of Columbia residents.

Q. 14 If you enter into a partnership do all partners have to be licensed in the District of Columbia?

A. 14 The organization submitting the application must be licensed to conduct business in the District of Columbia. Partners and subcontractors are not subject to this requirement.

Q. 15 If several of the partners participate in Medicaid, would you want all those certificates?

A. 15 The organization that is submitting the RFA must turn in all required certifications. We do not require certifications for proposed partners or subcontractors at the time of submission of the application. DOH reserves the right to request the applicant's subcontracting standard operating procedures and to review the credentials of subcontractors.

Q. 15 Can you provide the templates in word?

A. 15 Yes.