



**DISTRICT OF COLUMBIA
OFFICE OF CONTRACTING AND PROCUREMENT
DEPARTMENT OF BEHAVIORAL HEALTH
CONTRACTS AND PROCUREMENT SERVICES
64 NEW YORK AVENUE, NE 2NDFLOOR
WASHINGTON, DC 20002
TELEPHONE NUMBER: 202-671-3171
FAX NUMBER: 202-671-3395**

March 4, 2016

**REQUEST FOR PROPOSAL (RFP) FOR LABORATORY AND DRUG TESTING AND
REPORTING SERVICES FOR ADDICTION PREVENTION AND RECOVERY
ADMINISTRATION SOLICITATION RM-16-RFP-028-BY4-MA
SOLICITATION AMENDMENT NUMBER TWO (2)**

**THE OFFICE OF CONTRACTING AND PROCUREMENT AND DEPARTMENT OF
BEHAVIORAL HEALTH (DBH) REQUEST FOR PROPOSAL (RFP) SOLICITATION
RM-16-RFP-028-BY4-MA HAS BEEN AMENDED TO REFLECT THE FOLLOWING:**

Question No.	RFP Section	Question/Comment
1	SECTION C.2.3	It states collection only; do you have chain-of-custody forms?
DBH RESPONSE: DBH doesn't have any forms. The Contractor shall develop and maintain strict Chain of Custody Protocols in accordance with Clinical Laboratories Improvement Act (CLIA) of 1998 (Applicable Document #4) and Recognized Industry Standards. The Contractor shall provide the Chain of Custody Protocols for the review and approval of the Cluster Health Services Chief Contracting Officer (CHSCCO) with their Response to this RFP Contract.		

Question No.	RFP Section	Question/Comment
2	SECTIONS C.2.4 & C.2.5	Are you looking for a clinic or laboratory to have the testing done or onsite?
DBH RESPONSE: The Contractor shall provide Blood Specimens testing in a Licensed and DBH approved Laboratory for Testing, Analysis and Results Reporting. The Contractor shall ensure that the Urinalysis Testing Services are conducted in a fully qualified and certified laboratory that has received accreditation from the Department of Health and Human Services (DHHS) as a CLIA Certified Facility.		

Question No.	RFP Section	Question/Comment
3	SECTION B.4	Will this be a fee for the phlebotomy and DS/urinalysis collection only? Or do we charge for the lab testing requested, the DS and the urinalysis?
DBH RESPONSE: There shall not be a Fee for Phlebotomy and Drug Screening urinalysis collection only because these are Two (2) separate services.		



Question No.	RFP Section	Question/Comment
4	SECTION B.4	Does line item #26 for Urine Drug Screening for the APRA require observed collections from the vendor or will APRA staff perform the specimen collections with the vendor only required to pick-up and transport the specimen? If the former, will the DBH consider awarding this line item in two parts-one for the urinalysis, and the other for observed collections?
DBH RESPONSE: Substance Use Disorder Staff and/or Provider shall perform the Specimen Collections with the Vendor only being required to Pick-up and transport the Specimen for Laboratory Testing.		

Question No.	RFP Section	Question/Comment
5	SECTION L.2.1	Proposal Form Organization and Content
DBH RESPONSE: Please Delete Sections L.2.1 in their entirety and replace it with the following:		
<p>One Original and Four (4) Copies of the written Proposals shall be submitted in Two (2) separate sealed envelopes, with one titled "Technical Proposal" and the other titled "Price Proposal", which are then placed together into one large envelope. Each page shall be numbered and labeled to include the Solicitation number and name of the Prospective Contractor, Stapled or bound technical Proposal shall be submitted with a minimum of Four (4) pages and not to exceed the maximum of Twenty (20) pages, additional pages only for cost Proposal and supporting documentation. Proposals shall be typewritten in single space, single page, Times New Roman: Twelve (12) point font size on 8.5" by 11" bond paper. Telephonic, telegraphic and Facsimile Proposals shall "NOT" be accepted. Each Proposal shall be submitted in a sealed envelope conspicuously marked on the outside:</p> <p>"Proposal in Response to Solicitation No. RM-16-RFP-028-BY4-MA" (Laboratory Services Contractor to provide Specimen Collection, Phlebotomy, Urinalysis and Results Reporting Services)</p>		

Question No.	RFP Section	Question/Comment
6	SECTION B.4	Schedule B Pricing Pages 4-18.
DBH RESPONSE: Contract Line Item Number (CLIN) 003 CO w/Diff has been changed to Complete Blood Count (CBC) with Differential Pages 4-8 for Base Year and Option Years. Please reference Schedule B Pricing Sheets Pages 4-18 Attachment directly after Amendment Number Two (2).		

Question No.	RFP Section	Question/Comment
7	SECTIONS M.1.4.2 & M.1.4.3	Is there an official list of certified Small Business Enterprises (SBEs) and Certified Business Enterprise (CBEs) that we may obtain?
<p>DBH RESPONSE: Department of Small and Local Business Development ATTN: CBE Certification Program 441 Fourth Street, NW, Suite 850N Washington DC 20001 Office (202) 727-3900 Website http://lsdbe.dslbd.dc.gov/public/certification/search.aspx</p>		



Question No.	RFP Section	Question/Comment
8	SECTION M.3.1	Technical Criteria/Management Plan
<p>DBH RESPONSE: Prior to changing Staff identified with the RFP Submission Prospective Offeror must obtain written permission from Cluster Health Services Chief Contracting Officer (CHSCCO) after review of the Resume of proposed replacement who must have equal or better Qualifications that the original Staff Individuals.</p>		

Question No.	RFP Section	Question/Comment
9		Will there be Scheduled and/or Unscheduled Inspections of Laboratory Facility after Contract Award?
<p>DBH RESPONSE: Department of Behavioral Health (DBH), Mental Health Services Division (MHSD) and Addiction Prevention and Recovery Administration (APRA) shall be doing Scheduled and Unscheduled Inspections of Laboratory Facility after Contract Award.</p>		

Question No.	RFP Section	Question/Comment
10	SECTION C.2.2	Supplies/DBH Program Sites and Contract Providers Sites Listings
<p>DBH RESPONSE: Attachment A for DBH Program Sites and Contract Providers Sites listings was omitted from the RFP Solicitation. Please see DBH Program Sites and Contract Provider, Sites Listings as an Attachment directly after Amendment Number Two (2).</p>		

Question No.	RFP Section	Question/Comment
11	SECTION C.2.1	Are there any additional Licenses and or Certifications required beyond a General Business?
<p>DBH RESPONSE: The Contractor shall employ and maintain sufficient, competent and qualified Staff that are Trained and Certified/Licensed, as required providing the outlined services.</p> <p>The Contractor shall ensure that the required Staff are Licensed in accordance with, D.C. Department of Health (DOH) Occupation Revision Act (ORA) of 1985 (Applicable Document #1) and maintain an active current License.</p> <p>The Contractor shall provide the Cluster Health Services Chief Contracting Officer (CHSCCO) evidence of proper Staff Licensure and Certifications, which shall include Licenses and Certifications from DC Department of Health Regulation and Licensing Administration (DOHLA), along with their Response to this RFP Solicitation.</p>		



THE DISTRICT SHALL FURNISH RESPONSES TO ANY QUESTIONS SUBMITTED IN WRITING TO ALL PROSPECTIVE OFFERORS BY ISSUING ANOTHER ADMENDMENT TO THIS SOLICITATION IF NECESSARY.

Signed:

/S/

Samuel J. Feinberg, CPPO, CPPB
Cluster Health Services
Chief Contracting Officer

Amendment Number Two (2) is hereby acknowledged and is considered a part of the RFP for Solicitation Number: **RM-16-RFP-028-BY4-MA**. **All Correspondence or inquiries related to this Solicitation or any modifications shall be addressed to:**

Mr. Samuel J. Feinberg, CPPO, CPPB,
Cluster Health Services
Chief Contracting Officer
64 New York Avenue, NE – 2nd Floor
Washington, DC 20002
(202) 671-3188 Office; (202) 671-3395; Fax;
Samuel.Feinberg@dc.gov Email

Print or Type Name of Bidder

Title of Authorized Representative

Signature of Authorized Representative

Date